

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of
Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	2730345
2	Name of the School as per affiliation letter of CBSE:	GYAN SAGAR PUBLIC SCHOOL
3	Address of the School:	RZP-235, P BLOCK, RAJNAGAR-2 (Ext'n) PALAM COLONY, ND
4	Standard/level/class up to which the school is running:	PRE-SCHOOL - XI th class
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	✓ YES/NO YES
6	U-DISE code allotted to the school:	07080314204
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date:	GYAN SAGAR EDUCATIONAL CHARITABLE SOCIETY, HNO-70, VILL-BAGDOLA, NEW DELHI
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	✓ YES/NO YES, FOREVER
9	Purpose of present application:	Extension/ ✓ Upgradation
10	Location of school	<input checked="" type="checkbox"/> In the municipal limits of metropolitan city <input type="checkbox"/> In the municipal limits of city having population more than 15 Lakhs <input type="checkbox"/> In the hill areas (as per planning commission norms) <input type="checkbox"/> In the municipal limits of capital city of a state <input type="checkbox"/> In the municipal limits of class-x cities <input type="checkbox"/> On an island <input type="checkbox"/> In the municipal limits of a hill station <input type="checkbox"/> In the municipal limits of city having

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(Signature of Principal)

[Signature]

(Signature of D.E.O.)

APPENDIX-III

		population less than 15 Lakhs. * Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	✓ YES/NO
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	3150 dt 06/10/1994
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	YES/NO ✓ (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	✓ YES/NO
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	✓ YES/NO
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	AREA IN SQ.M. 4181 SQ.MTR
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	✓ Sale deed/Lease deed/Gift Deed/Allotment etc.
17	Name of the Owner/Lessee of the land in respect of point-16 above:	DESH RAM
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	05/03/2003 TO 31/3/2033 TOTAL YEARS - 30 YEARS
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	YES/NO ✓ If yes the details
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	✓ YES/NO
20(a)	If yes the date of last inspection:	02/08/2002
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	✓ YES/NO
21(a)	If yes the date of last inspection:	18/05/2018
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	✓ YES/NO


(Signature of Principal)



(Signature of D.E.O.)

APPENDIX-III

22(a)	If yes the date of last inspection:	08/03/2019
INFORMATION REGARDING THE STAFF		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	✓ YES/NO
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	As per GTS CPC with 125% DA + 30% HRA ✓ YES/NO
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	✓ YES/NO
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	✓ YES/NO
Signature with Stamp Manager (of School Manager) Managing Committee Gyan Sagar Public School RZP-235, Raj Nagar-II, (Extn.) Palam Colony, New Delhi-110077		Signature with Stamp Principal (of School) Gyan Sagar Public School (Sr. Sec. Recognised) P-Block, Raj Nagar-II, (Extn.) Palam Colony, New Delhi-110077
PART-B (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No..... 74/2-21		Date of Issuance..... 29-01-2020
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct. Yes	
2	Is the school recommended for extension/upgradation of affiliation? ✓	✓ YES/NO extension/upgradation Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT
		Deputy Director of Education District South West-B (1) Directorate of Education, GNCTD Najafgarh, New Delhi-110043 Counter Signature Signature (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)


 (Signature of Principal)

(Signature of D.E.O.)

Deputy Director of Education
 District South West-B (1)
 Directorate of Education, GNCTD
 Najafgarh, New Delhi-110043